

PW Assistant
Municipality of Powassan
Task List
2018-01-19 14:10:22

Summary: Helps to maintain roads, sidewalks, cemeteries, swimming pool, recreational areas (parks and ball diamonds, water and sewer infrastructure, municipal buildings and vehicles. Operates equipment and provides manual and general construction labour.

Location: Powassan Group: (none)
Department: Public Works Family:
Scenario: all jobs Reports To: PW Foreman
Job Id: 46 Last Update: 2014-06-26

Tasks:

Operations Roads

1. Sands, salts, plows and removes snow from roadways, parking lots and sidewalks.
2. Removes snow from major streets and intersections.
3. Shovels snow from entrances of municipal buildings.
4. Thaws culverts.
5. Constructs roadways and sidewalks.
6. Installs culverts and ditches.
7. Maintains roadways through the provision of gravel, hard surface, patching, ditching, sweeping and roadside brushing.
8. Maintains equipment (changes oil and greases) and updates logbooks with maintenance and repair details and changes tires.
9. Operates heavy equipment such as backhoe, trackless for sidewalks, grader, trucks and steamer.
10. Beaver dam control.

Water and Sewer

11. Maintains water and sewer systems (excavation of lines, valves, water meters, etc) in coordination with MOE and Ontario Clean Water Agency.
12. Installs fire hydrants.
13. Repairs breaks in lines under the supervision of a licensed Operator.
14. Inspects sewer pumps and water levels daily.
15. Is onsite or under the supervision of OCWA when there are Water breaks as they need an Operator in Charge

Recreation Operations

16. Maintains recreational areas (swimming pool, park and ball diamonds) including opening pool preparations and grass cutting.
17. Maintains cemeteries through grass cutting, installation of foundations, digging graves and ensuring gravestones are stable and safe.
18. Maintains municipal buildings by cutting grass and snow removal.

Other

19. Replaces Landfill Operator/Garbage Collector, if required.

Workplace Health and Safety

20. Ensures compliance with Workplace Health and Safety, environmental and municipal regulations and policies.

Skills and Abilities

21. Secondary school diploma-Grade 12.

22. Ability to operate heavy equipment such as backhoe, dump truck, snowplow, grader, etc.

23. Minimum DZ license.

24. Ability to perform heavy manual labour including heavy lifting and working in all kinds of weather.

25. Knowledgeable about propane, chain saw course, tire changing, playground inspections,

26. Experience in construction industry, carpentry, plumbing and electrical knowledge.